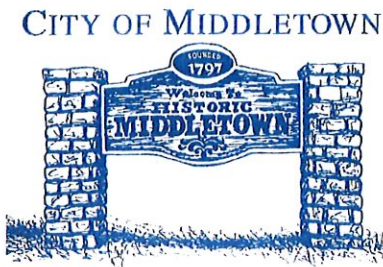


Mayor
J. Byron Chapman

Commissioners
Paul Hayden
Amy Oliver
Mark Stigers
Ron Wolf



11803 Old Shelbyville Road
Middletown, Kentucky 40243
502-245-2762
Website: cityofmiddletownky.org
Email: clerk@cityofmiddletownky.org

MINUTES FOR CITY OF MIDDLETOWN, KENTUCKY

Special Meeting

Middletown City Hall, 11803 Shelbyville Road, April 22nd, 2025 at 5:00pm

1. Call to Order and Pledge of Allegiance

- Commissioner Amy Oliver – Present
- Commissioner Paul Hayden – Present
- Commissioner Mark Stigers – Present
- Commissioner Ron Wolf – Present
- Mayor Byron Chapman – Present
- Treasurer Tracy Dohn- Absent
- Chief Rob Herman- Present

2. Middletown Disaster Plan Working Session

- a. Mayor Byron Chapman led a comprehensive review of the city's emergency preparedness plan
- b. Key discussion points included:
 - Developing standard operating procedures for each city department
 - Establishing communication protocols during emergencies
 - Creating succession plans for key city positions
 - Reviewing roles of city departments during crisis situations
 - Discussing coordination with Metro EMA and other agencies
 - Identifying critical infrastructure and resource needs
 - Establishing documentation and record-keeping procedures for potential FEMA reimbursement
- c. Major outcomes:
 - Action items assigned to department heads
 - Agreement to develop comprehensive emergency response binder
 - Plan to update contact lists and communication strategies

3. Adjournment



J. Byron Chapman, Mayor

Attest: 

Brittany Veto, City Clerk

