

CITY OF MIDDLETOWN
ORDINANCE 06-03-2024-B
AN ORDINANCE RELATING TO ENACTING A BUDGET
FOR THE CITY OF MIDDLETOWN FOR THE
FISCAL YEAR JULY 1, 2024, THROUGH JUNE 30, 2025, BY
ESTIMATING THE REVENUES AND RESOURCES AND
APPROPRIATING FUNDS FOR THE OPERATION OF CITY GOVERNMENT

WHEREAS, an annual budget proposal and message has been prepared and delivered to the City Commission, and

WHEREAS, the City Commission has reviewed such budget and made necessary modifications,

NOW THEREFORE, BE IT ORDAINED BY THE CITY OF MIDDLETOWN:

Section 1: The annual budget for the fiscal year beginning July 1, 2024, and ending June 30, 2025, is hereby adopted as follows:

	<u>General Fund</u>	<u>Road Aid Fund</u>	<u>Cemetery</u>
ESTIMATED REVENUES:			
Property taxes	2,050,905.00		
Delinquent Tax Revenue	5,000.00		
Business License	65,000.00		
Occupational Tax	2,400,000.00		
Occ & Bus. Lic. Delinquent	20,000.00		
Mineral Severance	700.00		
Franchise Bank Tax	235,000.00		
ABC Licenses	90,000.00		
Sign Permits	5,000.00		
Franchise Fees	5,000.00		
Insurance Premium Taxes	1,175,000.00		
Cable Franchise	89,000.00		
Right of Way Encroachment Fees	6,000.00		
Rental Income	4,000.00		
Art Studio Lease	78,092.00		
Wetherby Park	10,660.00		
Interest income	165,000.00		
State and Federal Grants	765,054.00		
Police income	117,819.00		
Misc. Income	18,000.00		
Municipal Road Aid		150,000.00	
General Fnd.		250,000.00	
Interest		30,000.00	
Middletown Cemetery			37,500.00
Total Available for App.	7,305,230.00	430,000.00	37,500.00

	<u>General Fund</u>	<u>Road Aid Fund</u>	<u>Cemetery</u>
APPROPRIATIONS:			
12556 Shelbyville Road	3,954.00		
Community Center Expense	43,708.00		
Community Outreach Expense	64,000.00		
Cross Creek Park	10,053.00		
Historic Gas Station Expense	950.00		
Legal/Professional Fees	121,000.00		
Office Supplies & Equipment	135,500.00		
Personnel Expenditures	1,126,979.00		
Preservation, Recreation, Landscaping	156,000.00		
Public Health & Safety	980,000.00		
Wetherby House	69,938.00		
Wetherby Park	63,562.00		
11905 Old Shelbyville Rd	3,000.00		
Public Works	42,453.00		
Police Expenditures	2,391,395.00		
Capital Projects	2,006,186.00		
Cemetery			37,448.00
Municipal Road Aid		424,610.00	
Contingency Fund	0.00		
Total Appropriations:	7,218,678.00	424,610.00	37,448.00
Excess Income After Appropriations:	86,552.00	5,390.00	52.00

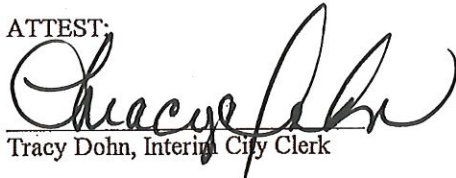
Section 2. This ordinance shall take effect and be in force from and after its passage and publication.

FIRST READING and introduction held 3 day of June, 2024.

SECOND READING and adoption the 13 day of June, 2024.


Byron Chapman, Mayor

ATTEST:


Tracy Dohn, Interim City Clerk

Those in Favor:

4

Those Opposed:

1

INCOME PROPOSED BUDGET 2024-2025

A		B	C	D	E	F
1	PROPOSED BUDGET 2024-2025		31-May	APPROVED	PROPOSED	06/04/2024 - 2nd Reading
2			2024	2023-2024	2024-2025	COMMENTS
3			Actual	BUDGET	BUDGET	
4	TAXATION & FEES					
5	401.1	Real Estate Tax	\$1,995,438	\$1,984,271	\$2,050,905	
6	402.1	Delinquent Tax	\$2,828	\$10,000	\$5,000	
7	403.1	Business License	\$60,738	\$60,000	\$65,000	
8	405.1	Occupational Tax	\$519,938	\$500,000	\$2,400,000	
9	405.5	OCC & Bus. Lic. Delinquent P & I	\$0	\$5,000	\$20,000	
10	406.1	Mineral Severance Tax	\$707	\$400	\$700	
11	409.1	Bank Franchise Tax	\$231,391	\$260,000	\$235,000	
12	410.1	ABC Licenses	\$93,522	\$89,000	\$90,000	
13	412.1	Sign Permits	\$6,258	\$3,000	\$5,000	
14	416.1	Franchise Fees	\$5,239	\$5,000	\$5,000	
15	420.1	Insurance Premium Tax	\$1,164,680	\$1,125,000	\$1,175,000	
16	421.1	Cable Franchise	\$89,920	\$100,000	\$89,000	
17	423.1	ROW Encroachment Fees	\$8,625	\$3,000	\$6,000	
18	REVENUE FROM TAXATION & FEES:		\$4,179,284	\$4,144,671	\$6,146,605	
19						
20						
21						
22	American Rescue Funds					
23	22.027A2	CFDA ARPA Income Rollover 2023-2024	\$967,976	\$967,976	\$0	This is a million dollars in revenue that we had last year, that we do not have this year.
24	21.027B	CFDA ARPA Interest Income	\$31,661	\$50,000	\$0	
25	Total ARPA Funds:		\$999,637	\$1,017,976	\$0	
26						
27						
28	COMMUNITY CENTER BUILDING:					
29	430.1	Rental Income	\$11,009	\$2,500	\$4,000	
30	REVENUE FROM COMMUNITY CENTER BUILDING:		\$11,009	\$2,500	\$4,000	
31						
32						
33	ART STUDIO LEASE					
34	NEW	CAM	\$0	\$0	\$7,092	
35	NEW	Lease Agreement	\$0	\$0	\$71,000	
36	REVENUE FROM ART STUDIO LEASE:		\$0	\$0	\$78,092	
37						
38						
39	WETHERBY PARK REVENUE:					
40	480.1	Brick Purchase & Gazebo Rental	\$100	\$200	\$100	
41	PARK/11905 OLD SHELBYVILLE RD.					
42	475.1	Rental Income	\$8,800	\$10,560	\$10,560	
43	REVENUE WETHERBY PARK:		\$8,900	\$10,760	\$10,660	
44						
45						
46						
47	INTEREST INCOME:					
48	404.1	KLC IP/PNC Interest Inc	\$121,014	\$10,000	\$100,000	
49	408.1	Interest Income	\$64,323	\$30,000	\$65,000	
50	INTEREST REVENUE		\$185,337	\$40,000	\$165,000	
51						
52						
53						
54	GRANT REVENUE/Sidewalks					
55	461.5	FEMA Funding - Wind Damage	\$10,828	\$10,828	\$0	Completed to be removed
56	463.1	Land and Water-Shelter	\$63,182	\$0	\$0	Completed to be removed
57	461.1	Madison SW Construction	\$0	\$641,080	\$641,080	Applied to State for more funds-Still pending approval
58	461.2	Madison ROW 80/20 match	\$0	\$56,828	\$56,828	
59	461.3	Madison Design Fees	\$0	\$18,000	\$18,000	
60	467.1	Land & Water Grant - Playground	\$0	\$49,146	\$49,146	
61	Total Sidewalk Grant Income:		\$74,010	\$775,882	\$765,054	Page 1

INCOME PROPOSED BUDGET 2024-2025

A		B	C	D	E	F
1	PROPOSED BUDGET 2024-2025		31-May	APPROVED	PROPOSED	06/04/2024 - 2nd Reading
2			2024	2023-2024	2024-2025	COMMENTS
3			Actual	BUDGET	BUDGET	
62						
63						
64						
65	POLICE DEPT. INCOME					
66	473.1	Police/Forfeited Funds	\$0	\$250	\$200	
67	474.1	Fingerprint Fees	\$1,570	\$2,500	\$2,000	
68	476.1	Police Report Fees	\$4,696	\$4,000	\$4,000	
69	477.1	Parking Ticket Income	\$6,870	\$10,000	\$10,000	
70	478.1	Police Grants	\$0	\$1,000	\$5,000	
71	479.1	KLEFT-Police State Reimb	\$66,082	\$86,000	\$96,619	
72	INCOME FROM POLICE DEPT.		\$79,218	\$103,750	\$117,819	
73						
74						
75	MISC. INCOME:					
76	499.1	Police State Reimb	\$13,289	\$12,000	\$13,000	
77	450	Misc. Income	\$20,265	\$5,000	\$5,000	
78	REVENUE FROM MISC. INCOME		\$33,554	\$17,000	\$18,000	
79						
80						
81	Transfer in Surplus from 2023-2024 Budget		\$0	\$0	\$0	
82						
83	REVENUE FOR FISCAL YEAR TOTALS:		\$5,570,949	\$6,112,539	\$7,305,230	
84						
85						
86						
87						
88						PAGE 2

PROPOSED OPERATING EXPENSES 2024-2025

A		B		C	D	E	F
PROPOSED OPERATING EXPENSES				May 31	APPROVED	PROPOSED	6/13/2024 - 2nd Reading
2024-2025				Actual	Budget	Budget	Comments
				2024	2023-2024	2024-2025	
1	12556 SHELBYVILLE ROAD: Middletown Library						
2	500.1	Insurance		1,555.00	1,555.00	1,954.00	KLC approved renewal
3	501.1	Maintenance		0.00	2,000.00	2,000.00	
4	EXP. FOR 12556 SHELBYVILLE RD:			1,555.00	3,555.00	3,954.00	
5							
6							
7							
8							
9							
10	COMMUNITY CENTER:						
11	510.1	Insurance		6,928.00	6,928.00	8,708.00	KLC approved renewal
12	511.1	Maintenance		2,644.00	12,000.00	10,000.00	Per Marty
13	513.1	Utilities		22,450.00	25,000.00	25,000.00	
14	516.1	Roof over Museum area		27,857.00	27,857.00	0.00	Completed to be removed
15	EXPENSES FOR COMM. CENTER:			59,879.00	71,785.00	43,708.00	
16							
17							
18							
19							
20	COMMUNITY OUTREACH PROGRAMS:						
21	522.1	Middletown Museum		9,536.00	21,500.00	23,000.00	Includes new hire budget of \$11K
22	523.1	Newsletter		9,477.00	11,000.00	11,000.00	2 Mailings and 2 Electronic per year
23	614.1	Community Outreach Fund		19,654.00	30,000.00	30,000.00	To take the place of individual donations
24	EXPENSES FOR COMMUNITY OUTREACH:			38,667.00	62,500.00	64,000.00	
25							
26							
27							
28	CROSS CREEK PARK						
29	530.1	Insurance		41.00	42.00	53.00	KLC Approved
30	531.1	Maintenance		9,696.00	9,696.00	10,000.00	adjusted 2023-2024 - Per Marty
31	21.027A- CFDA	Capital Project-New/Repair playground equip.		24,449.00	25,000.00	0.00	Completed to be removed
32	EXPENSES CROSS CREEK PARK:			34,186.00	34,738.00	10,053.00	
33							
34							
35							
36	HISTORIC GAS STATION:						
37	540.1	Insurance		176.00	177.00	200.00	KLC Approved
38	541.1	Maintenance		0.00	500.00	500.00	Per Marty
39	542.1	Utilities		193.00	600.00	250.00	
40	EXP. FOR HISTORIC GAS STATION:			369.00	1,277.00	950.00	
41							
42							
43	LEGAL/PROFESSIONAL FEES:						
44	559.2	Tufano Media-strategic communication		6,000.00	6,000.00	6,000.00	Public relations communicator
45	549.1	Law Suits		1,350.00	20,000.00	20,000.00	
46	550.1	Fixed Legal Fees		34,982.00	35,000.00	35,000.00	
47	551.1	Litigation/Liens		0.00	2,000.00	2,000.00	
48	552.1	Audit Fees		10,250.00	12,000.00	12,000.00	
49	554.1	PVA Fees		40,000.00	40,000.00	40,000.00	Per PVA
50	555.1	Membership Dues		5,611.00	5,000.00	6,000.00	
51	EXPENSES FOR LEGAL/PROF. FEES:			98,193.00	120,000.00	121,000.00	Page 1
52							

PROPOSED OPERATING EXPENSES 2024-2025

A		B		C	D	E	F
PROPOSED OPERATING EXPENSES				May 31	APPROVED	PROPOSED	6/13/2024 - 2nd Reading
2024-2025				Actual	Budget	Budget	Comments
				2024	2023-2024	2024-2025	
OFFICE SUPPLIES/EQUIPMENT:							
560.2	Postage			5,305.00	7,000.00	7,500.00	
560.3	Office supplies/Printing			23,946.00	25,000.00	25,000.00	
561.1	Leased Office Equipment			649.00	2,000.00	1,000.00	
562.1	Telephone & Cable			24,487.00	25,000.00	28,000.00	Phone, internet, cable/City & Police
563.1	Advertising			1,041.00	5,000.00	3,000.00	
564.1	Computer Equipment & Programs			13,388.00	10,000.00	15,000.00	City & Police
565.1	Office Equipment/Repairs			0.00	10,000.00	10,000.00	
567.1	Computer Support/Email/Web/Backup			42,027.00	35,000.00	45,000.00	City & Police increased due to BL, OCC, and add'l emp.
566.1	Codification			783.00	2,000.00	1,000.00	
EXP. FOR OFFICE SUPPLIES/EQUIP.:				111,626.00	121,000.00	135,500.00	
PERSONNEL:							
578.1	Surety Bond Insurance			1,673.00	1,500.00	2,000.00	
570.1	General Insurance			79,649.00	77,400.00	85,979.00	KLC approved renewal
571.1	Salaries			447,633.00	452,000.00	530,000.00	- 5% raise calc. - City Emp, Public Works
572.1	Workers Comp Insurance			59,276.00	57,926.00	60,000.00	KLC approved renewal
573.1	Payroll Tax			185,228.00	169,000.00	225,000.00	12K inc., MT OCC, Inc. in payroll & personnel
574.1	Fringe Benefits			129,378.00	120,000.00	192,000.00	IRA to 401K (4000.00) , Inc. match to 4%, Inc. HRA 150.00
576.1	Miscellaneous/Training			11,769.00	9,500.00	10,000.00	Police will have their own line item
576.2	ABC Officer			18,335.00	20,820.00	21,000.00	Adjusted 2023-2024
577.1	Code Enforcement - Property clean up			0.00	1,000.00	1,000.00	
EXP. FOR PERSONNEL SERVICES:				932,941.00	909,146.00	1,126,979.00	
PRES., REC. & LANDSCAPING:							
580.1	City Landscape & Beautification			29,978.00	50,000.00	50,000.00	Marty
582.1	Light-Up Middletown			23,629.00	31,000.00	28,000.00	
583.1	Middletown Festival			42,000.00	63,000.00	70,000.00	New Contract
584.2	City Festival			7,823.00	5,000.00	8,000.00	Inc. to allow for new website
EXP. FOR PRES., REC. & LANDSCAPE:				103,430.00	149,000.00	156,000.00	
PUBLIC HEALTH & SAFETY:							
591.1	Sanitation Services			694,355.00	783,000.00	783,000.00	Per Contract Bid + 10% for growth
593.1	Street Lights			144,014.00	195,000.00	160,000.00	Over budgeted last year
595.1	Delinquent Properties			2,500.00	2,000.00	2,000.00	
605.1	Misc. City Maintenance			23,667.00	30,000.00	35,000.00	Per Marty
EXP. FOR PUBLIC HEALTH & SAFETY:				864,536.00	1,010,000.00	980,000.00	
WETHERBY HOUSE - CITY HALL:							
600.1	Insurance			6,472.00	6,314.00	7,938.00	KLC Approved
601.1	Maintenance			22,293.00	20,000.00	25,000.00	Per Marty
602.1	Utilities			31,342.00	46,000.00	37,000.00	over budgeted last year
EXP. FOR WETHERBY HOUSE-CITY HALL:				60,107.00	72,314.00	69,938.00	Page 2

PROPOSED OPERATING EXPENSES 2024-2025

A		B		C	D	E	F
PROPOSED OPERATING EXPENSES				May 31	APPROVED	PROPOSED	6/13/2024 - 2nd Reading
2024-2025				Actual	Budget	Budget	Comments
				2024	2023-2024	2024-2025	
100	WETHERBY PARK:						
101	610.1	Insurance		1,940.00	1,940.00	2,562.00	KLC Approved
102	611.1	Maintenance		8,206.00	15,000.00	15,000.00	Per Marty
103	614.1	Community Functions		15,788.00	46,000.00	46,000.00	Summer Concerts
104	EXP. FOR WETHERBY PARK:			25,934.00	62,940.00	63,562.00	
105							
106							
107							
108	PARK/11905 OLD SHELBYVILLE RD						
109	667.1.2	Insurance & Maint.		3,151.00	837.00	3,000.00	KLC approved rate 1052.00
110	EXP. FOR 11905 OLD SHELBYVILLE:			3,151.00	837.00	3,000.00	
111							
112							
113							
114	PUBLIC WORKS DEPARTMENT-11909 Old Shelbyville						Marty
115	619.1	Insurance		917.00	917.00	953.00	KLC Approved
116	618.1	Utilities		7,513.00	11,500.00	10,500.00	
117	617.1	Equipment supplies/Maint.		3,077.00	15,000.00	15,000.00	Per Marty
118	596.1	Fuel for City Vehicles		5,813.00	10,000.00	10,000.00	Per Marty
119	575.1	Vehicle Maint/Repairs		3,195.00	5,000.00	6,000.00	Per Marty
120	NEW	New Maintenance Truck for Public Works		0.00	0.00	0.00	Adjusted - moved to police 2023-2024 Remove???
121	EXP. FOR PUBLIC WORKS DEPT:			20,515.00	42,417.00	42,453.00	
122							
123							
124	POLICE EXPENDITURES						
125	Police Equip/Uniforms/Supplies						5th Revision 05/28/24 2 officers, 2 cars
126	902.3	Police Equipment & Supplies		56,939.00	44,359.00	25,000.00	adjusted 2023-2024
127	902.4	Uniforms w/Equipment		25,355.00	22,500.00	26,500.00	Body Armour (5)
128	902.5	Body/Vehicle Cameras/Axon Software		0.00	1,734.00	2,500.00	
129	901.6	Taser /Axon		7,666.00	8,500.00	8,500.00	8500.00 Annual fee/ 93,000 New Tasers needed
130	901.5	Misc/Equip/Supplies		886.00	6,500.00	6,500.00	
131	902.8	Reserve		0.00	1,000.00	2,000.00	
132	NEW	New Tasers - 5 yrs agreement		0.00	0.00	18,000.00	New Tasers to replace out dated ones- Pay over 5yrs
133	21.02A	CFDA- Active Shooter Equipment		3,326.00	3,326.00	0.00	Adjusted 2023-2024 - Completed to be removed
134	Police Equipment & Supplies Total:			94,172.00	87,919.00	89,000.00	
135							
136							
137	Firearm/Ammo/Supplies						
138	902.2	Firearm Equip/Supplies/Ammo		1,712.00	4,700.00	6,600.00	Buy new ammo and handgun
139	902.6	Misc.Firearms/Equip/Supplies		7,461.00	3,500.00	3,500.00	
140	902.9	Reserve		0.00	1,000.00	2,000.00	
141	NEW	Range Fees		0.00	0.00	5,000.00	Having to find new range due to restrictions
142	Police Firearm/Ammo & Supplies Total:			9,173.00	9,200.00	17,100.00	
143							
144							
145	Police Salary & Court Pay						
146	903.1	Police Payroll/OT/Court		1,249,545.00	1,356,479.00	1,847,080.00	22 Officers/OT, Court Pay and \$2.00 hr raise
147	903.2	KLEFT Monthly Pay		72,838.00	86,000.00	97,900.00	No cost to City/State funded (see Income)
148	904.6	Police/Forfeited Funds		0.00	500.00	500.00	15% Due to Jeff Co Atty's Office for Confiscated Funds
149	21.027U	Retention Pay		39,020.00	40,000.00	0.00	Completed to be removed

PROPOSED OPERATING EXPENSES 2024-2025

A		B		C	D	E	F
PROPOSED OPERATING EXPENSES				May 31	APPROVED	PROPOSED	6/13/2024 - 2nd Reading
2024-2025				Actual	Budget	Budget	Comments
				2024	2023-2024	2024-2025	
156	Police Salary & Court Pay Total:			1,361,403.00	1,482,979.00	1,945,480.00	PAGE 3
157							
158	Education & Training						
159	904.1	Training & Edu. Expenses		9,725.00	4,000.00	7,755.00	Adding Per Diem
160	904.2	T & E Equip & Supplies		2,992.00	3,000.00	3,000.00	
161	904.3	Membership & Accreditation		4,504.00	4,614.00	500.00	adjusted 2023-2024
162	904.4	PR & Crime Prevention		1,743.00	2,500.00	2,500.00	Table skirt
163	904.5	Misc. T & E		1,154.00	1,500.00	2,500.00	
164	904.8	Community Outreach		554.00	500.00	1,745.00	\$1245.00 for challenge coins
165	904.9	Reserve		0.00	1,000.00	2,000.00	
166	Education & Training Total:			20,672.00	17,114.00	20,000.00	
167							
168							
169							
170	Police Programs & Computers						
171	21.0278	CFDA - 5 year Maint Agree. - Axon		15,405.00	15,405.00	0.00	Completed to be removed
172	906.1	Leads Online		3,016.00	2,400.00	3,016.00	
173	906.2	NetMotion		2,174.00	2,250.00	2,250.00	
174	906.3	Accurint/Lexis Nexis		1,500.00	2,000.00	2,000.00	
175	906.4	Verizon		10,417.00	12,000.00	12,000.00	
176	906.5	Fingerprint Machine		749.00	749.00	749.00	Annual Fee
177	906.7	Interpreter Services		275.00	500.00	500.00	
178	906.8	IA Investigations		0.00	1,500.00	1,500.00	
179	906.A	ROCIC		0.00	300.00	300.00	
180	NEW	Traffic Investigations		0.00	0.00	1,500.00	
181	906.C	Forensic Investigations		0.00	2,000.00	2,000.00	
182	906.9	Reserve		0.00	1,000.00	2,000.00	
183	Police Computers/Programs Total:			33,536.00	40,104.00	27,815.00	
184							
185							
186	Police Vehicle Expenses						
187	905.1	New vehicles to include all equipment		105,519.00	100,000.00	160,000.00	(Adjusted 2023-2024) 2 New vehicles, striping, shields, MDTs, EM
188	905.4	Equipment for Vehicles		0.00	0.00	10,000.00	
189	905.5	Vehicle Repair & Maint.		33,659.00	20,000.00	35,000.00	
190	905.6	Fuel		60,743.00	70,000.00	75,000.00	
191	905.7	Misc/Repair & supplies		3,062.00	10,000.00	10,000.00	
192	905.8	Reserve		0.00	1,000.00	2,000.00	
193	Police Vehicle Expenses Total:			202,983.00	201,000.00	292,000.00	
194							
195	TOTAL EXPENSES FOR POLICE DEPT:			1,721,939.00	1,838,316.00	2,391,395.00	
196							
197	C.F.1	Contingency		0.00	0.00	0.00	
198	Total Expenses for Fiscal Yr.			4,077,028.00	4,499,825.00	5,212,492.00	
199							PAGE 4
200							
201							

Cemetery Fund Budget

[illegible]

PROPOSED ROAD FUND BUDGET 2024-2025

ROAD FUND PROPOSED BUDGET				31-May 2024 Actuals	APPROVED 2023-2024 BUDGET	PROPOSED 2024-2025 BUDGET	06/13/2024 - 2nd Reading COMMENTS
REVENUE:							
404.2	Road Aid Fund			\$146,687	\$143,000	\$150,000	
406.2	Allocated from General Fund			\$250,000	\$250,000	\$250,000	
408.2	Interest Income			\$36,791	\$20,000	\$30,000	
TOTAL REVENUE:				\$433,478	\$413,000	\$430,000	
EXPENSES:							
701.2	Snow Removal/Roads			\$114,277	\$130,000	\$150,000	
702.2	Road Maintenance/Resurface			\$102,198	\$250,000	\$250,000	
708.2	Sidewalks/ Repairs			\$17,538	\$20,000	\$20,000	
710.2	Road Signs			\$3,455	\$2,000	\$3,000	
715.2	Street Cleaning/Main St.			\$750	\$1,500	\$1,500	
716.9	Insurance/Salt shed			\$98	\$110	\$110	
TOTAL ROAD EXPENSES:				\$238,316	\$403,610	\$424,610	
TOTAL REVENUE - FISCAL YEAR:				\$433,478	\$413,000	\$430,000	
TOTAL EXPENSES-FISCAL YEAR:				\$238,316	\$403,610	\$424,610	
SURPLUS RESERVE:				\$195,162	\$9,390	\$5,390	